

## 7. **ANNUAL REPORT ON OCCUPATIONAL SAFETY AND HEALTH FOR 2017-18**

### **Purpose of the report**

1. The Authority is expected to receive and endorse an annual performance report for health & safety as a key part of its governance arrangements. This report informs the committee of key aspects of health and safety management performance and of significant improvements made during the previous year.

The report includes

- An overall appraisal of health and safety performance for the PDNPA for the previous year
- Reference to improving awareness, competence and compliance
- Accident and incident data and analysis for the year ending March 2018 for staff and visitors
- A report on services provided to other National Parks and other third parties
- Recommendations for further action through 2018/19

### **Recommendations**

2. **That the final Annual Report on Occupational Safety and Health for 2017-18 be approved.**

### **How does this contribute to our policies and legal obligations?**

3. Consideration of this report, by this committee, executes a principle governance function of the Authority.

### **Background**

4. The Authority is required to produce an annual report of health & safety performance and to have this properly considered by management.
5. This document has been prepared by the Occupational Safety and Health Adviser. The Health and Safety Committee (16/4/2018) have been consulted with and agreed changes now incorporated.

### **Proposals**

6. The Final Annual Report on Occupational Safety and Health for 2017-18 is approved by LJC.

## 7. **Financial**

There are no costs attached to this report. By continuing the development of common resources and approaches to managing OSH issues across the NPA family a significant reduction in resources, including costs, may be expected.

8. **Background papers** (not previously published)

9. **Appendices**

1. Minutes (draft) of the Health and Safety Committee 16 April 2018.
2. Final Annual Report on Occupational Safety and Health 2017-18.

10. **Report Author, Job Title and Publication Date**

Jon Wayte, Safety Officer, HR, 31 May 2018